

OFA Club information Form 2015-2016

Club contact are to complete the following information form and return the signed document to the OFA office via email to info@ontariofloorball.com

Note: if this form does not have a valid signature, or a declaration on page 2 are not submitting the hecked, the form submitted is not valid.

Club information forms are to be submitted the OFA by April 5 2015. Clubs not submitting this form by the deadline will be subject to the sanctions outlined on page 2.

ub name
ty Region
ub Contact Name
ub Contact number
ub Contact Email Address
ub Website:
ub Description
non profit or
r profit organizational
ucture: types of
ograms offered)

Name	Executive Position Email Address		Phone Number
Example: Joe Smith	President	Joe@ontariofloorball.co	m 416-123-4567
Club Staff:(if more spac	e is required please attac	h an additional sheet) NCCP #	PRC/VSS
Example: Joe Smith	Head Coach 18u boy	123456	(Date stamp by police dept. August 5 2014

Note: as per section 11 of the OFA screening policy. Each person subject to this policy will obtain and submit, at their own cost, a PRC and VSS from their local police service by using the online services of authorized service providers, the screening declaration from a letter of good standing from the persons previous Floorball organization in the case of a transfer from out of province or country to the OFA". In compliance with the OFA screening policy, random spot checks will be conducted throughout the year

All police and vulnerable sector checks are valid for a period of three (3) years. However, all the OFA members are responsible for keeping their police checks on file as well as signing off the declaration and obtaining a letter of good standing from their previous Floorball organization (If out of province or country)

Club staff and officials are required to sign a declaration form on a yearly basis, for the remaining two (2) years until the PRC/VSS check expires. The OFA has the right to ask for proof of documentation during any period of the membership year, so please keep checks on file for three (3) years. For more information on the OFA policy please visit www.ontariofloorball.com "About the OFA Policy"

Provide the name and contact information for the person responsible for police/volunteer screening process within your club

Name	Email Address		S	Phone Number	
Example: Joe Smith		Joe@ontariofloorball.com		416-213-4567	
House League/Recreational Programs:					
Name of Program	Age & Gender offered		Length of program	Number of participants	
Example: Novice House League	Novice F		12 weeks	50	

Declaration

□ on behalf of the club name listed above, I verify, as the Club Contact that coaches or anyone in a position of authority over minors involved in the club, will have a valid police check and vulnerable sector screening and/or declaration form and/or letter of good standing completed within the last three (3) years in order to participate in any OFA event.

□On Behalf of the club name listed above, I verify as the club contact that the club will have all completed OFA liability waivers on record for all athletes registered with the OFA by each team's first practise. Please note that anyone competing in an event must be registered through the Provincial registration system (PRS) in order to be eligible participate in an OFA event (including Club Practises) or to be covered by the OFA insurance Policy

 \Box on behalf of the Club name listed above, I verify, as the Club contact, that the club will have proof of age on record for all athletes registered with the OFA by each team's first OFA Tournament but no later than Febuary 1st 2016

Acknowledgement

On behalf of the club name listed above, its executives and its members, I verify as club contact that the above statements are true and all aforementioned documentation will be kept on file by the club throughout the duration of the 2014-2015 season and made available to the OFA upon request

Name:	Signature:	Date:
Clubs who do not return the club information form	n by, February, 1 st 2016 will be place in bad s	tanding with the OFA. Forms Submitted after the
February 1st 2016 deadline or club information for	ms submitted with invalid or false information	on will be subject to a monetary fine as well as
placed in bad standing. The fine schedule is as follo	owing.	

Date	Fine
February 1-3 2016	\$100.00
Febuary 4-31 2016	\$500.00
March 1st 2016 or after	\$1000.00

Clubs registering with the OFA after February 1st must submit their club information within two (2) weeks or club creation in PRS. Club will be placed in bad standing and will not be eligible to participate in OFA events until form has been submitted.